



SPA Meeting Minutes March 21, 2017

Terri Allman	Ms. Cristina Almanza	Gina Barone	Ms. Alpa Brannam
Roberta Buchanan	Michelle Callas	Mr. Morgan Daniels	Megan DiTeresa
Marguerite Hudson	Kimberly Juarez	Gloria Lenis	Lara Morgan
Cindy Perez	Jayne Saucedo	Lisa Salas	Dr. Joan Wagner
Julie Zimmerman	Crystal Dietrich		

Opening Prayer: Julie Zimmerman

Approval of the Minutes: Gina Barone motioned to approve the minutes from January 2017. Michelle Callas seconded the motion. The motion passed.

Terri Allman motioned to approve the meeting minutes from February 2017. Kimberly Juarez seconded the motion. The motion passed.

As per the by-laws, Kimberly will forward the approved meeting minutes to Liz Hallberg to post on Savio website.

Principal's Update: Mr. Morgan Daniels

- This week 3rd quarter report cards will be emailed in advance of next week's Spring Teacher Conferences next week, Tuesday, March 28th, 2-7pm, sign up is live. Monitor academic progress.
- Thursday is the Junior Breakfast.
- Annual parent survey is in EW, another week to complete. Modified, aligned it to the national Catholic schools benchmark. Faith, community, academics, facilities, strategic plans and goals aligned to survey. Board reviews with administration, usually about 60-70% participate.
- Dr. Kohutek coordinating Brain Activities this week, national week to participate, little booklets in library, lots of lessons for teachers, brain quiz yesterday for all students, focusing on health, nutrition, related to brain as healthy as possible.
- Leadership positions for students for next year within their Houses, if they wanted to be nominated, let their sponsors know and put name in the ring. Students also nominated by faculty and staff for two Head Students, formal ceremony in April for new Head boy and girl, voted by each house for their leaders. Also have other positions in the house to create, example - two students serve as chaplains, taking on different roles in each of the houses.
- Wednesday is Junior college night, getting started on what they need to do, what they've been doing, new information to share with everyone, what they need to know.
- Friday is NHS second annual trivia night in the gym, canned food donations being accepted, really successful last year, great community event.
- Sent course selection sheets before spring break, looking at options for their classes for next year, they have time now to see teachers for approval, fine arts, computer, etc., in April will put them in Ren Web, due date about first week of April, schedule completed by end of May.
- Saturday, April 1st, new family orientation, and ice cream social, 10am-12pm, SPA reps attend for greeting, great first chance to say hello, give people idea on how to be active in SPA and volunteer opportunities.
- Thank you to everyone that came to the admitted family reception, 70-80 families, good chance to socialize, very successful event.
- Senior class photo Wednesday in mass uniform. Terri – asked about a senior photo be taken on Friday to be used in the Senior raffle basket for the Soiree. Will check with Mr. Daniels and will send

an email to the seniors to take photo Friday. This will be used for the senior basket for the soiree, as an auction item. She will check with Mr. Daniels about time and date.

President's Update: Dr. Joan Wagner – not present

Communications: Ms. Cristina Almanza

- Upcoming deadline for next grant is in April.
- Savio received a \$3,000 grant from the Strake foundation, for the 21st Century Multimedia and Evangelization Project. The Savio film works team, purchased equipment and using now and it's amazing.
- New Pi day video will be released on the Facebook page.
- Ran Austin Monthly ad in March from a 2016 contract
- Mrs. Bologna and I attended a Spirit 105.9 Private Schools Fair representing Holy Family and Savio, A wide range of schools were present, including north to very south Austin. Mainly Christian schools, San Juan Diego and St. Gabriel's were present; this is a good opportunity for us.
- A Cuts for Cancer story and photo made it in Austin American Statesman. The information was also sent to other PR sources like Christian News Wire.
- Involved St. William's church sponsorship for their Spring Fiesta, April 29th.
- Starting on new website, should be ready August 2017. Holy Family is next. Julie asked - will it be compatible with smart phones? Yes, content will fit within computer screen with responsive design.

Development: Ms. Alpa Brannam – not present

- Terri – Soiree update - working with class reps to send their emails for their class baskets. Sign up sheets for the items auctioned off at the soiree, Ms. Heaney's office will have baskets for the items in her office. Signs up around the school and invitations have been mailed.

SPA President: Julie Zimmerman - Welcome to Cindy Perez; Bylaw changes; March & April Events

- Welcome Cindy Perez, taking over as Treasurer and accepted the nomination for next year as Treasurer. Will meet with Danielle White (last year's Treasurer) for transition.
- Recommending some by-law changes regarding some duties of the officers, will provide details, very brief changes for the Vice Chair – right now 4 stated functions, adding 2 duties, interface with development and admissions, coordinate text book buy back and uniform exchange in spring. Under committees – section 4 - each standing committee is to submit written, amend to say shall present oral reports to executive board meeting (instead of written report expectation). Kimberly will insert when emailing the meeting minutes. Will approve at the April meeting.

Proposed Bylaw Changes to St. Dominic Savio Catholic High School Savio Parent Association Bylaws

Dated 21 March 2017

- Article Vi - Duties of Officers
- Add to Section 2:
 - 5. Interface with both Development and Admissions Departments; attend meetings and coordinate needs as necessary.
 - 6. Coordinate the Textbook Buyback and Uniform Exchange event in the Spring.
- Article VIII – Committees
 - Section 4 shall be amended to read:
 - Chairpersons of each standing committee shall present oral reports to the Executive Board at the monthly Executive Committee Meeting.
- March into April events – thank you so all much for attention to detail, handling all the events.

Treasurer: Cindy Perez

- Once she meets with Danielle White, she will send an updated budget prior to our April meeting.
- Julie – We all need to talk next meeting, get your budget numbers ready for current budget and what you've spent. Look and see how did your event go? Do you need more or less, get preliminary numbers for next month for next year's budget? Get those numbers to Cindy to review from last year's budget and get updated student numbers for next year.

Historian: Gina Barone

- As you are getting treasurer reports please send Gina your completed event forms. Principal's coffee is having more guests attend. Need to make sure we have the forms for next year's board.

Committee Updates & Upcoming Events

- Nomination Committee - Julie Zimmerman: Board Election update for 2017-18
Emails were sent to encourage participation, nominations officially close today.
- Officers for next year:
Chair - Megan DiTeresa
Vice Chair – Terri Allman
Secretary - Jennifer Leasure
Treasurer - Cindy Perez
Historian – in discussion and open
Freshman Class Rep – TBD - asked Holly Bologna for recommendations – acceptance letters sent before spring break
Sophomore Reps - Co Chairs Sandra Jones and Shanna Walsh, Lisa McKenna and Connie Brown will be helping knowing only one can officially vote.
Junior Rep - Lara Morgan
Senior Rep - Jayne Saucedo
Committee Chairs will be appointed by new Chair, voting via Ren Web will be open tomorrow through March 26th, separate email will go out.
- Closet Keeper – Marguerite Hudson – Everything is stocked. Crystal Dietrich will help clean and restock for next year, plenty right now for upcoming events.
- Social Committee – Jayne Saucedo: Principal Coffee Feb. 28 (Academic Boosters); April 20th last of this year – Julie – 2/28 Principal Coffee was very well attended, presented on new class offerings, scheduling, great crowd. Julie –idea came up for academic booster parents that would be interested in those issues. Next coffee is April 20th.
- Jayne will check with Holly for April 1st ice cream social needs.
- Spirituality Committee – Lisa Salas – not present: Lenten events – She will step down for next year, Julie asked if there is someone on committee to take, Julie has someone in mind, can mention at the ice cream social, making personal contacts this year which worked well this year for volunteers, personal touch huge difference.
- Teacher Appreciation – Marguerite Hudson – March 28th - Grab N Go Lunches will be in teacher's lounge, Morgan family doing sandwiches. Sign Up Genius will ask for fruit, salad and desserts.
- June 2nd at 12:30pm – Last teacher/staff luncheon for the year.
- New parent taking over is Ellen Miri from Holy Family. Will have nice folder with all the info.
- Encourage seniors to sign up to go to the senior grad night.
- Mr. Daniels suggested doing the book buyback and uniform exchange on Thursday June 1st. Will do Sign Up Genius for both events; (senior families will be busy with graduation on Friday).
- Volunteer Committee – Megan DiTeresa: Admissions events in March & April
For class baskets, she can help with creating the Sign Up Genius if needed, just let her know what to add.

At the new parents ice cream social – will have table with tri-fold, 30 seconds to speak in the gym, introduce and new officers if you can be there, facial recognition, mingling time, ice cream time, officers/chairs stand at the table, sign-up sheet for parents interested in volunteering, be sure to use the SPA table cloths, need new badges with SPA names. Marguerite – don't buy cups, there are a ton of Styrofoam cups in closet. Julie or Terri will tell Mrs. Heyl to use for senior project night.

Class Reps

- Freshman - Class Breakfast February 16 – Michelle – great freshman breakfast, great turnout, went well, enough food, class SPA basket for Soiree - doing theme of the Domain, Eat Play and Shop at the Domain. Will do their own Sign Up Genius, will send email to class this week.
- Sophomore - Retreat March 3rd – Julie for Lara – all good. Soiree basket will be Austin originals, everything Austin.
- Junior - Breakfast March 23rd; Retreat April 5th & 6th - Julie for Jayne – She sent class email and this is on Sign Up Genius, second Street Retreat, asked Terri if Lara could be included on emails to be ready for next year's Street Retreats. Don't know what their class basket will be, Terri will check.
- Senior - Breakfast April 4th; Senior Project Reception April 12th, Terri will send class email early next week; she will ask Mrs. Heyl, cookies and lemonade? Soiree basket will be Off to College. Suggestion made for smaller baskets, more affordable.
- Julie – International Week, lots in April, Fine Arts, and Junior Ring Blessing.

Items for Discussion

None

***Next Meeting:** April 11, 2017 at *Savio High School* at 8:30 AM – new officers will attend and in May will run the meeting with the former board members present for support.

Opening Prayer: Megan

Closing Prayer: Terri

Closing Prayer: Kimberly Juarez