



## SPA Meeting Minutes

January 10, 2017

<b>Terri Allman</b>	Ms. Cristina Almanza	<b>Gina Barone</b>	<b>Ms. Alpa Brannam</b>
Joanie Butler	Roberta Buchanan	<b>Michelle Callas</b>	<b>Mr. Morgan Daniels</b>
<b>Megan DiTeresa</b>	<b>Marguerite Hudson</b>	<b>Kimberly Juarez</b>	<b>Gloria Lenis</b>
Lara Morgan	Jayne Saucedo	<b>Lisa Salas</b>	Dr. Joan Wagner
<b>Julie Zimmerman</b>	<b>Guests Jennifer Leasure and Crystal Dietrich</b>		

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**Opening Prayer:** Kimberly Juarez

**Approval of the Minutes:** November 8, 2016 & December 13, 2016 – emailed to Liz H. Michelle Callas motioned to approve the minutes from our November 8, 2016 meeting. Gina Barone seconded the motion. The motion passed.

Terri Allman motioned to approve the minutes from our December 13, 2016 meeting. Gloria Lenis seconded the motion. The motion passed.

**Principal's Update:** Mr. Morgan Daniels

- Just got back for second semester, we are busy in college advising, juniors will be visited this week getting ready for the process, Mrs. Glava preparing couple of events for juniors or all families, speak about admissions night, bring in admissions advisors to show the admissions process. Dr. Kohutek will give a report to all students from the results of their PSAT testing; informative, give you an overview of how the student did, and suggestions on how they could improve, share with the teachers what to pay attention to in the subject areas.
- Robotics first tournament, went well on Saturday, over 400 people, over 28 schools brought teams, the gym transformed into robotics; all day event.
- Over 30 seniors went to SEEK last week in San Antonio; will be presenting to student body soon, feedback was great. Will discuss how it went and what we want to do next time. Targeted at college students, not that many high schools that attend.
- Imago Cristi Day – Mrs. Cohen coordinating and may need a few extra chaperones to accompany groups. Will be talking to Lisa Salas soon.
- Middle of sports season now with winter sports; swimming will be at district meet tomorrow, busy time on campus. Question from Julie – any update on anti-bullying speakers; Sister Soldier for girls, Diocesan speaker for boys, scheduled for January 27th. Comment from Crystal - listening to Catholic radio – thought SEEK was great for the Seniors to help them follow their faith through to college. Comment from Gloria – thought the students learned a lot from SEEK, a lot of good feedback.

**President's Update:** Dr. Joan Wagner – not present

**Communications:** Ms. Cristina Almanza

Julie read the following email:

Hi everyone, I was not able to be in attendance for today's meeting because I am away at a conference for the remainder of the week.

- We are getting ready for Catholic Schools week January 29<sup>th</sup> – February 4<sup>th</sup>. The Parish Liaisons are contacting their fellow parishioners to coordinate Savio volunteers after Masses the weekend

of January 28-29 or February 4-5. If you are a parishioner to one of our 12 parishes that we have a parish liaison assigned, you will receive a request to help at your church. Thank you for your assistance and support of our community.

- The Catholic School's week dinner is approaching in a few weeks on Saturday, January 28<sup>th</sup>. All of us in the Development office invite you to attend, and support our honoree, Eric Boyce (Alpa has the invitations).
- We were awarded grant funding from the Scanlan foundation for more video equipment. Ms. Cohen's class is currently deciding which specific equipment they need to use the grant funds.
- An Austin Monthly ad is running this month, in the January issue.
- We ran a Facebook Ad using one of our Mission videos during the Christmas break for an increase in brand awareness. The ad directed any clicks on the ad to our admission page on our website.
- Look for our Ad in the Catholic Spirit this month for Celebrating Catholic Schools week.

**Development:** Ms. Alpa Brannam

- We met goal for our Build the Nest of \$175,000, we are at \$206,000+. Thank you to all that donated helped with the class parties and helped as a class coordinator.
- Our Soiree will be on April 22<sup>nd</sup>, starting to plan, will be at Reunion Ranch.

**SPA Chairman:** Julie Zimmerman - December events; Nominations for St. John Bosco Service Award & 2017-18 SPA Board & Committee Chairs

- Thank you everyone for hard work in December, teacher appreciation, a lot happening, commitment getting a lot of things done at our school.
- Begin thinking about St. John Bosco Service Award, seeking new folks for the SPA Board, talking up the board at events, fine arts, sporting events, encourage participation, getting folks in the process for next year. Question from Jennifer – How many Senior parents are on SPA Board? Senior Parents who will not be at the school next year currently hold the following officer positions: Chairman, Vice Chairman, Secretary, and Treasurer. Will need one of us to chair the John Bosco Award and process, coordinate with volunteer appreciation mass in May, getting a plaque, mass, one person job, let Julie know if you are interested, and if you'd like to be involved with the process of nominations.

**Treasurer:** Joanie Butler – not present  
Waiting on updated budget from office and will email.

**Historian:** Gina Barone  
No event summaries sent so will need everyone to send in your event summaries.

### **Committee Updates & Upcoming Events**

- Closet Keeper – Marguerite Hudson – Checked before Christmas and everything is stocked, ready for Sophomore breakfast Thursday. International food day is in April.
- Social Committee – Jayne Saucedo: Principal Coffee Jan. 24<sup>th</sup> topic will be Intl Students – Jayne stepping down from her duties temporarily. More info to follow.
- Spirituality Committee – Lisa Salas: Imago Christi Day Feb. 2<sup>nd</sup> Mrs. Cohen reached out last Thursday, number of houses is 12, each house divided into two places of service, will need adult volunteers,

students leave in the morning transported by buses, students and return in afternoon. Will let Megan know for sign up genius. Service day, all students go out into the communities, serve in various programs, alongside with their community; this is during Catholic Schools Week, Thursday, leave campus, bring their own lunches, SPA provides bottled water and snack on the way back, returning about 1pm. Last year came back to campus and saw slide show about all the service that was done; SPA board members bring an extra lunch in case kids forget.

- Mass tomorrow – thank you Megan for updating sign up genius. Upcoming events – Junior Ring Blessing at Mass and last Senior Mass, and Savio Feast Mass.
- Teacher Appreciation – Marguerite Hudson - Will celebrate staff birthdays on January 17<sup>th</sup>, and will have a soup lunch in February and will be in budget.
- Volunteer Committee – Megan DiTeresa – Before the break, went through expiring list of EIM certifications – not too many. Comment from Julie – have list of parents that signed up at Back to School night and she will now reach out to them to reacquaint and welcome volunteers back in, new year, re-energize our volunteer base. Thank you for helping in 2016.

#### Class Reps

- Freshman - Class Breakfast #2 is February 16 – Michelle – currently have 105 students – Julie asked about SPA providing breakfast tacos as sophomore put breakfast tacos on the sign up genius – Megan, no one signs up for tacos – Gina – maybe kolaches, but no one signs up either; Marguerite asked if using Guadalajara for the tacos and yes. Mr. Daniels – talk about budget for next year, easiest way would be to increase budget to buy more tacos. Julie thought we were phasing out of providing tacos to increase more student driven donations? Lisa suggested we check budget for any access and readjust budget – Comment from Michelle – Mrs. Glava sent a great email about not too early to think about college. And class baskets for Soiree? Still pre-planning, will wait until after Spring Break and will talk at our next meeting.
- Sophomore – Class Breakfast #2 is January 12 – 1/11 - Added the following from Jill Spink  
Not many kids were eating the pastries or fruits, this is my fourth time to do this class breakfast so I put tacos on the sign up to see if anyone would bring them. Had enough budgeted to buy \$75 of tacos last year and kept for this year. Tacos are always the first thing to go, so increased the option to bring tacos. Also added plates/napkins/cups to the sign up, sometimes parents might need something easy to contribute with their busy schedules and multiple children. Not sure if someone signed up to bring tacos in the fall, but they brought them and we bought some.... and they still were all gone, as well as the donuts. So I think this is working well for this group of kids, at least this year. Students said that they didn't know about the first breakfast, so hoping an announcement was made and don't know if parents are reading the Eagle weekly.
  - Junior Retreat in April
  - Senior – April breakfast – will start working on grad night, May 26<sup>th</sup>, (not SPA related), Senior parent driven, Senior Project night is April 19<sup>th</sup> probably at St. Thomas Moore, will talk with Mrs. Heyl.

#### **Items for Discussion**

None – 1/11 Added the following received from Jayne Saucedo

Jill Spink advised our Guadalajara Taco place has increased their taco prices for 2017! Used to sell for 3 tacos for \$2.99, and now they are 3 tacos for \$3.99. A dollar increase while isn't terribly huge, when you are ordering in big quantities it does add up. We may have to rethink the tacos for next year's budget.

**Next Meeting:** February 14, 2017 at St. Vincent de Paul portable 1 at 8:30 AM

Opening Prayer: Megan DiTeresa  
Closing Prayer: Gina Barone

**Closing Prayer:** Terri Allman