

SPA Meeting Minutes

August 17, 2021

Dr Enrique Garcia	Tim Cullen	Katherine Mackowski	Gina Kerley	Sarah Antenora
Michelle Callas	Tini Nguyen	Christine Lemp	Lisa Ducote	Jennifer Leasure
Sandra Jones	Lori Dewan	Ellen Miri	Kate Meyers	Kathryn Sutton
Melissa Bendele	Julie McDonald	Angela Carrizles	Jennifer Shults	Jessica Chaumont
Adriana Davila	Teresa Shaw			

Opening Prayer: Dr. Garcia led us in the opening prayer

Approval of the Minutes: approved May 5, 2021 minutes

Principal's Update: Dr. Enrique Garcia

Students are 100% in person, masks required temporarily. Had a great pep rally yesterday with the students. Plan to have all events as scheduled, except the Homecoming football game has been moved to Thursday night instead of Friday. The dance is still scheduled for Saturday night. Working on getting additional staff. Working to get a bar scan for SPA members to enter school and just scan to complete the screening.

President's Update: Tim Cullen- not present

Communications: Katherine Mackowski- not present

Development: Gina Kerley

Beginning to plan Build the Nest. The kick off social will be for all grades in the new pavilion on Aug 29th. Invites will be going out this week. There will be a food truck to purchase food, alcohol will be provided, as well as backyard games. This will be an Adult only event. No class competitions this year. The \$100 per class budgeted for the class socials will go directly to the school for this event. Still looking for a venue for the Soiree. It is scheduled for April 23 as of now.

***SPA Chair:** Sarah Antenora / Michelle Callas

The SPA page on the website has been updated, will plan to take a group picture at our October meeting. Purchased 3 new Keurigs for the teachers lounge. New Schooly app for used uniforms for purchase is set up. There is a basket in the teachers lounge for drop off and pick up. For now it is Cash only and the price includes tax. Money raised is for SPA . Looking for a volunteer to take this over.

***Vice-Chair:** Tini Nguyen

Student orientation lunch went well. Plan to meet with Holly for future events.

***Treasurer:** Christine Lemp

Reviewed the process for filling out check requests. Please see her email with the attached word and PDF for the form that was sent on August 11th. Please use one of these new forms as they were updated this year. She also sent out the tax exempt form to use. Recommends printing it to keep a copy when needed. If you need to make a purchase through Amazon, you can have it purchased by the business dept directly. Please email Barbi Guerra and copy Christine with a link of the item to be purchased. Need to allow time to get it purchased. For tips, you need to include that amount in the budgeted amount.

***Historian:** Lisa Ducote

Supply cabinet 3 has our ID badges if you have not picked yours up yet. Need to wear this for school events. Please send event summary documents to Lisa. Will work to get previous summaries digital and added to the SPA page and possible create as google docs.

***Secretary:** Jennifer Leasure

Reminder to send info to me for the Eagle Weekly by Tuesday at noon.

Committee Updates & Upcoming Events

Spirituality Committee Sandra Jones

Social Committee Lori Dewan: Purchased donuts for the students for the 1st day of school treats. Also got gluten free cookies and the extras are in the SPA cabinet. The first Coffee with the Principal is scheduled for Sept 21st. The 830 am event will be in person and online and the 7pm will just be online.

Teacher Appreciation Ellen Miri: Faculty luncheon went well. Working on future staff events.

Volunteer Coordinator Kate Meyers: Will update the sign up genius with the new event dates

Supplies Coordinator Kathryn Sutton: Cleaned and organized the closet. Please return utensils to the container instead of keeping them in cups after use. Will order more tablecloths. Please email Kathryn if you need other supplies.

***Freshman Class Reps** Melissa Bendele + Julie McDonald: Retreat went great.

***Sophomore Class Reps** Angela Carrizales + Jennifer Shults: Soph breakfast is 9/2

***Junior Class Reps** Michelle Callas + Jessica Chaumont: Will begin planning retreat which is scheduled for 9/15

***Senior Class Reps** Adriana Davila + Teresa Shaw: Recommending to begin planning early for the Senior night.

Next Meeting: Next SPA Board Meeting: Sept 7, 2021, Unsure of place to meet at this time

Opening prayer: Melissa Bendele

Closing prayer: Jenn Leasure

Closing Prayer: Jenn led us in the closing prayer