

Handbook & Planner
2009 – 2010



St. Dominic Savio
Catholic High School

“Forming Servant Leaders”

www.saviochs.org
512.388.8846

Handbook
2009 – 2010



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Each parent and student is expected to read the text pages of the calendar/handbook in order to be familiar with school policies, programs, and personnel. Please keep this calendar/handbook/planner in a convenient place where it is available for easy reference.

The Student Section of the calendar is kept on file in the Main Office. It is important that the information requested is filled out accurately and completely. Please indicate on the form if you have had a recent change in address or a new home/work phone number. The Student Section will be collected from students on August 31, 2009.

**ST. DOMINIC SAVIO CATHOLIC HIGH SCHOOL
STUDENT SECTION
2009-2010**

Student Name: _____ Year of Graduation: _____

Address: _____
Street City Zip

Phone Information: PLEASE INCLUDE AREA CODE

Home Father: _____ Mother: _____
Work Father: _____ Mother: _____
Cell Father: _____ Mother: _____

Email Family: _____
Email Father: _____ Mother: _____

Parish: _____ Town: _____

I have read and agree to be governed by this handbook, and I understand what is expected of me as a student at St. Dominic Savio Catholic High School.

Student Signature: _____

We (I) have read and agree to be governed by this handbook, and we (I) understand what is expected of our (my) son/daughter as a student at St. Dominic Savio Catholic High School and what is expected of us (me) as parent(s)/guardian(s).

Parent/Guardian Signature: _____

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PATRON SAINT

Dominic Savio was born on April 2, 1842 at San Giovanni di Riva, near Turin, Italy. Dominic was one of ten children born to Carlo and Birgitta Savio. A prayerful and promising student of St. John Bosco, Dominic was an ordinary young person with an extraordinary love of God. Dominic once said, "I can't do big things, but I want everything to be for the glory of God."

Dominic was an example of childhood holiness. He was nourished by the sacraments and held firm to his Marian devotion. On a visit to Turin, John Bosco's mother commented to her son: "You have many good boys, but none can match the good heart and soul of Dominic Savio. I see him so often at prayer, staying at church after the others; every day he slips out of the playground to make a visit to the Blessed Sacrament. When he is in church, he is like an Angel living in paradise."

Unfortunately, Dominic died from tuberculosis on March 9, 1857. Pope Pius XI described Dominic Savio as "small in size, but a towering giant in spirit." Dominic Savio was canonized on June 12, 1954.

Mission Statement:

St. Dominic Savio Catholic High School is a co-educational, college preparatory school founded by the Diocese of Austin to prepare young men and women to become faith-filled, visionary and inspirational leaders in service to the Church and the world.

Colors: Navy and Gold

Crest:

- Cross: Represents Faith
- Lamp: Represents Wisdom gained from Scholarship
- Star: Represents Texas (Lone Star State) and Light
In order to witness Faith, Scholarship, Service, we need light
- Stripes: Represents Discipline
- Motto: Faith • Scholarship • Witness
- Mission: To Form Servant Leaders

Mascot: Eagle

THE DIOCESE OF AUSTIN

The Roman Catholic Diocese of Austin includes 125 parishes, or faith communities, in 25 counties in Central Texas. The diocese stretches from West, Texas, (just north of Waco) in the north to San Marcos in the south to the Bryan/College Station area in the east to Mason in the west. Its largest metropolitan areas are Austin, Bryan/College Station, the Killeen/Temple/Belton area and Waco. Nearly 108,000 Catholic families live in the diocese, approximately 450,000 Catholics. There are almost 200 priests, 180 deacons, approximately 40 brothers and 110 sisters serving in the diocese. Bishop Gregory M. Aymond is the head of the diocese.

Mission Statement: We, the Diocese of Austin, the Catholic Church of Central Texas through the Word and Eucharist, prayer, formation and education, social ministries and advocacy, embrace diverse cultures throughout the diocese so that together, as the Catholic Church, we may continue the mission of Christ in the world today.

NOTICE OF NONDISCRIMINATORY POLICY

St. Dominic Savio Catholic High School admits students of any race, color, national and ethnic origin to the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, scholarship or financial aid.

PERSONNEL**SERVANT LEADERS**

Mr. Kevin J. Calkins..... Principal, Social Studies Chair
 Mrs. Carmen Garza.....Executive Assistant
 Ms. Kathy LeBrunBusiness Manager
 Mr. Brian Motto.....Director of Guidance, Director of Admissions

Mrs. Katherine Artzt..... Math Dept. Chair, STEM
 Mr. Michael Dzbenski..... Music, Media Specialist
 Mr. Orlando Florez..... Director of Athletics, Physical Education, Health
 Fr. John Guzaldo..... Director of Campus Ministry, Theology Dept. Chair
 Ms. Celeste Ingrassia..... Fine Arts Dept. Chair, Social Science
 Mr. Jeff LeJeune.....English Dept. Chair
 Sr. Mary Cecelia Niewiadomska.....Science Dept. Chair, Math
 Mrs. Beatriz Pojman..... Language Dept. Chair, Spanish, Latin
 Ms. Sarah Saniuk.....Dir. of Technology, Information Technology Teacher

TUITION POLICY

1. Student Tuition, the Activity Fee and the Busing Fee are due and payable on July 1st. Selection of a payment option is a financial accommodation to parents and does not relieve them of their responsibility to complete the tuition for that year. Tuition and Fees are due and payable on or before the dates specified in the payment schedule. Tuition and Busing fees that are not received on the due date will be considered delinquent, and the school reserves the right to suspend from classes any student whose tuition is delinquent. Parents with accounts more than 30 days past due will be assessed a \$25 late charge monthly and will be required to enroll in FACTS Tuition Management.
2. The school does reserve the right to require payment in cash or a bank check when:
 - a) Payment is being made on a delinquent account;
 - b) Payment on any account is made after the last due date;
 - c) The school has received a personal check that has not cleared the bank.
3. **Returned checks, ACH payments and credit card charges will be assessed a \$25.00 NSF charge to the student's tuition account.**
4. For the sake of a family's security and peace of mind, and for the general financial stability of our school, we encourage parents/guardians/responsible parties to contact the principal as soon as possible when they are experiencing economic difficulties.

5. School families failing to pay tuition according to the agreement which they have made with the school or who have been unwilling to make suitable alternative arrangements with the school will be informed that their child(ren) will not be readmitted to our school. All families must be current on their tuition. Students whose tuition is not current will not be allowed to sit for mid-term or final examinations.
6. If a student withdrawal is authorized for good cause by the Administration, and if the normal withdrawal procedure after discussion with guidance personnel, parents and academic administrators has been followed, a written request may be made for a refund of tuition. Down payments and other fees are never refundable. If a student is expelled, there shall be no refund of tuition.
7. The following guidelines, applied in relation to the full year tuition only, will serve as the basis to determine tuition refunds.
 - a. Prior to August 1, 2009, students withdrawing from school will forfeit any deposit and fees paid but will be entitled to complete reimbursement of any other tuition dollars paid.
 - b. Students withdrawing after the first full week of school will forfeit any deposit and fees but will be entitled to a tuition refund based on the number of school days the student was in attendance.

GRADUATION REQUIREMENTS

4 credits in English
 4 credits in Mathematics
 4 credits in Theology
 3 credits in World Languages
 4 credits in Science
 4 credits in Social Studies
 1.5 credit in Physical Education
 1 credit in Fine Arts
 1 credit in Technology Application
 .5 credit in Health
 .5 credit in Speech Communications

Students fulfill graduation requirements by taking additional elective courses.

COURSE FAILURES

A student **must** make up all credits at St. Dominic Savio's summer school or through an office-approved tutoring program or another summer school program in order to return to St. Dominic Savio Catholic High School in the fall. In addition, a student who fails any semester or full-year course in a given year is automatically placed on academic probation for the following school year.

ACADEMIC POLICIES**ACADEMIC PROBATION**

In addition to failing one course for the year, students are placed on academic probation for the following reasons:

- a) failing two or more subjects for any marking period, or
- b) failing one subject and receiving two or more D's in other subjects for any marking period, or
- c) exhibiting a serious deterioration in academic performance as evidenced by failing grades, failure to complete homework assignments, negligence in seeking extra help, or a general indifferent attitude toward academics.

If a student is placed on Academic Probation, he/she will be monitored and evaluated when both progress reports and marking period report cards are distributed. If a student fails to make significant progress in both academic performance and attitude, he/she may be asked to leave St. Dominic Savio Catholic High School in January or June.

CHANGE OF PATHWAY

If a teacher, parent or student believes that a student would be better served academically by moving to a different pathway (HONORS, ACCELERATED or STEM), the Guidance Counselor will review the request and make a determination. All pathway changes require a faculty recommendation. In all cases, final approval for the movement is based on seat availability in the course(s) in question and lack of schedule conflict.

Criteria to Move to HONORS/STEM: In order for a student to move to HONORS/STEM, he/she must have attained an A average for the year in a given course and have a recommendation from his/her teacher. The teacher recommendation focuses on the student's level of curiosity and creativity, his/her motivation and ability to think abstractly, as well as his/her performance on homework, projects, tests and quizzes. Final decisions on whether students change pathways rests with the Guidance Counselor and only take place at the end of the 6th week of the first marking period (freshman and transfers only) or at the end of the school year.

Criteria to Move to ACCELERATED: Recommendations for a student to move to the Accelerated pathway are approved if the Guidance Counselor believes the student has consistently worked to his/her capacity, completed all assignments, and still experiences significant difficulty with the subject as evidenced by grades of D's and F's. Movements to Accelerated can also be approved if a student's lack of success is due primarily to his/her own academic indifference (failure to properly prepare for tests, failure to submit assignments, projects, notebooks, failure to seek extra help from teachers, etc.) Final decisions on whether students move to Accelerated rests with the Guidance Counselor and take place at the end of the 6th week of the first marking period (freshman and transfers only) or at the end of the school year.

GRADING SYSTEM

Grade	Numeric Value	Accelerated GPA Weight	Honors GPA Weight	Advanced Placement GPA Weight
A	100-93	4.00	4.25	4.50
A-	92-90	3.67	3.92	4.17
B+	89-87	3.33	3.58	3.83
B	86-83	3.00	3.25	3.50
B-	82-80	2.67	2.92	3.17
C+	79-77	2.33	2.58	2.83
C	76-73	2.00	2.25	2.50
C-	72-70	1.67	1.92	2.17
D	69-60	1.00	1.25	1.50
F	59-0	0	0	0

CRITERIA FOR ACADEMIC HONORS

For a student to attain **High Honors** for a given marking period, he/she must

- a. have at least a 3.5 grade point average for that quarter and
- b. have no grade lower than a B.**

For a student to attain **Honors** for a given marking period, he/she must

- a. have at least a 3.0 grade point average for that quarter and
- b. have no grade lower than a C.**

The following course(s) are **NOT included in the tabulation for Honor Roll: Physical Education.

CRITERIA FOR PASSING

Courses: All students will earn credit at the end of each semester. Each semester contains two (2) marking periods and a final exam; each marking period is worth 40% of the semester grade and the final exam is worth 20%.

PROGRESS REPORTS

Throughout each marking period, two (2) reports of progress will be made available online for the parents.

BELL SCHEDULE**Regular Day Schedule**

Classrooms open:	8:10
Period 1	8:30-9:15
Homeroom	9:19-9:22
Period 2	9:26-10:11
Period 3	10:15-11:00
Period 4	11:04-11:49
Lunch	11:53-12:28
Period 5	12:32-1:17
Period 6	1:21-2:06
Period 7	2:10-2:55
Period 8	2:59-3:44
Announcements	3:44

Mass Day Schedule

Classrooms open:	8:10
Period 1	8:30-9:04
Homeroom	9:08-9:11
Period 2	9:15-9:49
Period 3	9:53-10:27
Mass	10:31-12:01
Lunch	12:05-12:34
Period 4	12:38-1:12
Period 5	1:16-1:50
Period 6	1:54-2:28
Period 7	2:32-3:06
Period 8	3:10-3:44
Announcements	3:44

Early Dismissal Schedule

Classrooms open:	8:10
Period 1	8:30-9:00
Homeroom	9:04-9:07
Period 2	9:11-9:41
Period 3	9:45-10:15
Period 4	10:19-10:49
Break	10:53-11:15
Period 5	11:19-11:49
Period 6	11:53-12:23
Period 7	12:27-12:57
Period 8	1:01-1:31
Announcements	1:31

90-Minute Delay Schedule

Classrooms open:	9:40
Period 1	10:00-10:34
Homeroom	10:38-10:41
Period 2	10:45-11:19
Period 3	11:23-11:57
Lunch	12:01-12:34
Period 4	12:38-1:12
Period 5	1:16-1:50
Period 6	1:54-2:28
Period 7	2:32-3:06
Period 8	3:10-3:44
Announcements	3:44

COURSE OFFERINGS**ENGLISH DEPARTMENT – Mr. Jeff LeJeune****Freshmen**

English 9 (Accelerated, Honors)

Sophomores

English 10 (Accelerated, Honors)

SCIENCE DEPARTMENT - Sr. Mary Cecilia Niewiadomska**Freshmen**

Biology (Accelerated, Honors)

Sophomores

Chemistry (Accelerated, Honors)

MATHEMATICS DEPARTMENT – Mrs. Katherine Artzt**Freshmen**

Geometry (Honors)

Algebra I (Accelerated, Honors)

Sophomores

Algebra II (Honors)

Geometry

FINE ARTS DEPARTMENT**Art Ms. Celeste Ingrassia**

Art I (one semester)

Art II (one semester)

Music Mr. Michael Dzbenski

Orchestra (full year)

Band (full year)

Chorus (full year)

Music Appreciation (one semester)

Jazz Band (full year)

Liturgical Music Group (one semester)

Theater Mr. Michael Dzbenski/Ms. Celeste Ingrassia

Theater I / Theater II (full year)

SOCIAL STUDIES DEPARTMENT - Mr. Kevin Calkins/Ms. Celeste Ingrassia**Freshmen**

World Geography (Accelerated, Honors)

Sophomores

World History (Accelerated, Honors)

PHYSICAL EDUCATION DEPARTMENT - Mr. Orlando Florez

Physical Education (one semester)

Health (one semester)

FOREIGN LANGUAGE DEPARTMENT – Mrs. Beatriz Pojman**Freshmen**

Latin I (Honors)

Spanish I (Honors, Accelerated)

Spanish II (Honors)

Sophomores

Spanish II (Honors)

Spanish III (Honors)

THEOLOGY DEPARTMENT – Fr. John Guzaldo**Curriculum****Freshmen**

Theology I

Sophomores

Theology II

All students are required to take four years of theology. The courses meet each day for both semesters and are conducted in an academic setting with the usual academic grades awarded.

Note: Course Offerings

- A. Unless otherwise noted, all major courses are offered on the Honors and Accelerated levels.
- B. Unless otherwise noted, all electives are one-semester courses.

CAMPUS MINISTRY - Fr. John Guzaldo**Programs/Retreats**

Peer Ministry: Students who apply and are chosen, work on programs that enhance the spiritual life of the school, including retreat programs and various service programs, both inside and outside the St. Dominic Savio Catholic High School community.

Students are called to be leaders as Jesus led by being a role model for others. These young men and women work to show their peers how to integrate Gospel values into their lives.

Student Service Requirement: Teaching students the value of community service is important in Catholic education. As a graduation requirement, all students must complete a minimum of 40 hours of community service by the end of their senior year. This total can be done all at once, or at anytime, if your son or daughter has a service opportunity that fulfills this requirement. **Hours done over the summer are accepted and welcomed.** If your child has done more hours than required, please submit them to the Campus Ministry Office to be part of his/her service file. All service grants, scholarships, and monies are awarded based on the documented hours in his/her file. It is strongly recommended that students complete a minimum of ten (10) hours each academic year in order to meet the required forty hours by the end of their senior year. All students are required to submit documentation to the Campus Ministry Office upon completion of their service hours including service hours completed at St. Dominic Savio Catholic High School. Service opportunities provided through the Campus Ministry Office are announced and posted. It is the student's responsibility to inquire if he/she wishes to take advantage of these opportunities.

Sacramental Life

Weekly, Holy Day and Special Occasion liturgies are required of all students as is school-wide morning prayer.

The Sacrament of Reconciliation in private is available to all.

THE MEDIA-TECHNOLOGY CENTER

Hours: On school days, the media center is open from 7:30 a.m. to 4:30 p.m.

Atmosphere: An atmosphere of quiet study prevails in the Media-Technology Center. No game playing is permitted in the media center except for chess, checkers, scrabble, and other quiet board games. Students are not allowed to use computers and/or calculators for video games or social use. Reading is encouraged both for school and for pleasure.

**ST. DOMINIC SAVIO CATHOLIC HIGH SCHOOL
OFFICE OF ADVANCEMENT**

Believing that no young man or woman should be denied an opportunity to attend St. Dominic Savio Catholic High School because of a lack of finances, every year the advancement office conducts an Annual Fund Drive. The money raised during this drive goes to fund tuition assistance, debt service and special needs as designated by the principal. In addition, the advancement office helps arrange bequests, transfers of property, securities, real estate and other assets that a donor may desire to leave to SDSCHS.

Anyone wishing to volunteer or to make a contribution to the school should call the advancement office at 512.388.8846 or send email to advancement@saviochs.org

All donations are tax deductible to the amount permitted by law.

**ST. DOMINIC SAVIO CATHOLIC HIGH SCHOOL
HOME AND SCHOOL ASSOCIATION**

The association is composed of parents of St. Dominic Savio Catholic High School students.

Its Founding Philosophy is:

Your St. Dominic Savio Catholic High School Home and School Association is dedicated to serving the High School by building a strong, faith-based school community, fostering family involvement and supporting the school mission of forming servant leaders.

Its Founding Goals are:

1. To welcome all families into the SDSCHS community.
2. To help bridge the relationship between home and school.
3. To support faculty and school administration.

In order to accomplish these goals, HSA will:

1. Plan social activities to acquaint the students, parents, faculty, and staff of SDSCHS
2. Sponsor service project(s) for parents
3. Organize prayer activities for parents
4. Coordinate volunteers including the staff of the on-site spirit store
5. Promote school spirit through the formation of athletic and fine arts booster clubs
6. Support fund raising activities to ensure students' educational, spiritual and extracurricular needs are met

The association has both standing and special committees composed of several members. The work of the committees is generally social, spiritual, service and athletic in nature. The principal is the moderator.

Information concerning Home and School Association activities may be obtained by sending an email to hsa@saviochs.org.

COUNSELING AND ADVISING

SDSCHS provides confidential assistance to students who need or desire help with personal/academic difficulties or in preparation for the college application process. A program of group and individual meetings with students is used to fashion the most appropriate schedule of courses and testing to meet the individual needs of each student. All students should feel free to take advantage of the many services provided through the College Counseling and Guidance Office.

- (a) College Preparation: It is the mission of the College Guidance and Counseling Office at SDSCHS to guide and support students and their families through the college search and application process. The guidance office endeavors to work with students as individuals, to understand who they are beyond the classroom and to help them find a college that will provide a challenging and comfortable environment for them at all levels. Although the formal college counseling process begins in their junior year, students are encouraged to understand that college preparation is a compilation of their entire high school academic and co-curricular experience. Our counselor(s) seek to build an open relationship with students and their families in order to understand all of the factors involved as the college list is developed. Their role is to assist and advocate for students and to make sure that choices are informed and appropriate.

- (b) Academic Advisor: Each student is assigned a guidance counselor who meets with the students to monitor academic progress and assist if problems should develop. Parents should feel free to contact the Advisor to discuss the social and academic progress of a student.

ATHLETICS**INTERSCHOLASTIC ATHLETIC PROGRAM****(Phone 512.388.8846 ♣Fax 512.388.1335)**

St. Dominic Savio Catholic High School will eventually compete in the Texas Association of Private and Parochial Schools. Mr. Orlando Florez is St. Dominic Savio Catholic High School's Director of Athletics. Mr. Florez and a competent coaching staff supervise interscholastic sports at the junior varsity level. An athletic trainer is available each day after school and for game coverage for designated sports. Sports Information Night is held for parents of athletes at the beginning of each season.

Interscholastic Sports and Coaches

Sport	Season	Levels	Head Coach
Football	Fall	Junior Varsity	Mr. Florez
Volleyball	Fall	Junior Varsity.	Ms. Beck
Soccer	Winter	Junior Varsity	TBA
Boys Basketball	Winter	Junior Varsity	Mr. LeJeune
Girls Basketball	Winter	Junior Varsity	Ms. Bailey
Baseball	Spring	Junior Varsity	TBA
Track	Spring	Junior Varsity	TBA
Softball	Spring	Junior Varsity	Ms. Beck

Eligibility: Students who fail more than one course at the end of a marking period may not participate in extracurricular activities of any kind for the entire next marking period, with the time of the ineligibility beginning on the day grades are reported to the school office. Extracurricular activities are defined as any and all school-supervised activities in which the participation constitutes a significant expenditure of time (sports, organized clubs, plays, intramurals, organized weight-lifting, etc.) Ineligibility does not pertain to dances, proms, retreats, or community service. Parents desiring to have their sons or daughters become ineligible may do so by notifying the principal or guidance counselor. At any time during the year, teachers may submit to the principal or guidance counselor the names of any students they think should become ineligible because of studies or poor attitude. A meeting will be called with the student's teacher to determine his/her status.

Physical Exams: Any student trying out for any team must have a physical examination after June 1st of the current school year by his/her private physician. The athletic director and school nurse will see to it that sports physicals are scheduled prior to each season for athletes unable to have a private physical.

Insurance: St. Dominic Savio Catholic High School has non-duplicating insurance. For any athletic injury, a parent must first make claim against their own insurance. The school insurance covers what the parent's insurance does not.

Absenteeism: Any day a student is absent from school, he/she is ineligible to play in an athletic contest. He/She should neither report for practice nor dress for the game. Any student reporting to school late in order to be eligible for a practice or game may be declared ineligible by the administration. Any student who is truant may be declared ineligible to play in his/her next athletic contest. A student who is absent due to illness on Friday will not be eligible to play in a contest on Saturday without the approval of the athletic director.

Practice Time: On school days, all student should be able to leave school after a maximum practice time of 2 1/2 hours or by 6:30 p.m. Changes and exceptions to this rule will be announced. There will be no practice sessions on Sundays or the following major holidays: Labor Day, Thanksgiving, Christmas Eve (after 12 noon), Christmas, New Years, Holy Thursday, Good Friday, and Memorial Day. Any exception to these policies will be made by the principal.

Postponements: Athletic events requiring cancellation/postponement due to inclement weather will be determined after 1:30 p.m. and posted on our website.

STUDENT GUIDELINES

Introduction: It is the belief of SDSCHS that student behavior should be regulated by the norms of Christian freedom and responsibility and should be Christian like at all times. Students whose behavior is not regulated by these norms will find their continued presence at SDSCHS being called into question.

It is recognized to be the primary right of individuals in this school environment to further educational pursuits in a secure atmosphere which is free of violence of any kind, particularly that violence which is an expression of sexist, racist, ethnic discrimination or disability.

This is the purpose and direction of discipline within the school community; the attainment of this goal is viewed as a communal responsibility. Therefore, all members of the school community are encouraged to participate in programs which foster a growing respect for others.

All regulations are promulgated by the principal, and their final interpretation is his.

ATTENDANCE, DRESS AND OTHER POLICIES**Attendance**

Regular attendance at school is necessary to academic success. Makeup assignments and makeup time do not adequately replace class attendance. Students who are absent can access teacher web pages for assignments. *It is the responsibility of each student upon returning to school after an absence to*

see each of their teachers about missed work. Students who are absent from school may not participate in any athletic, social, or school event on the same day. Any questions regarding participation should be directed to the principal.

A. Procedures to Follow When a Student is Absent

1. Each day a student is absent, his/her parent/guardian is expected to call the school (512.388.8846) between 8:00 and 9:00 a.m.
2. A student who has been absent is required to bring a note to the office by 8:10 a.m. on the day of his/her return. These "explanatory notes" are to be specific and complete explanations of the reasons for the student's absence and should be dated. Students may not write the explanatory note themselves. Any student who forges a note will face the possibility of suspension.

B. Excused Absences

A parent/guardian may not absent his/her son/daughter from school for any frivolous reason. Any instance of this nature will be looked upon as an "unexcused" absence and treated accordingly. Upon returning to school, students must bring a note to the main office. However, such procedure does not automatically excuse the absence. The decision to classify an absence as "excused" or "unexcused" is at the discretion of the principal.

Acceptable excused absences include illness, death or serious illness in the immediate family, a school trip or function, mandatory court appearance, attendance at a retreat and absences excused in advance by the principal. All other absences are considered "unexcused".

C. Family Vacations

The school feels strongly that neither parents/guardians nor students should be allowed to adjust the official school calendar for their own convenience. In light of this, absences for vacation reasons are to be avoided whenever possible. Parents/Guardians who decide to extend the beginning or end of a vacation or weekend, or who arrange to take trips and/or vacations during times when SDSCHS is in session, should note that such absences are "unexcused." As such, the student will not be excused from any matter that was covered or from any tests and/or exams that took place during such absences. Parents/Guardians need to contact the principal when these situations arise. The principal will determine the length of time the student will be granted in order to make-up all missed work.

D. College Visitations

College visitations should be planned for faculty days, holidays and school vacations. In extraordinary circumstances, permission to visit a college during the school week may be granted by the principal. Permission must be requested one week in advance and in writing. Failure to do this will result in the absence being considered "unexcused". The school reserves the right to limit the number of college visitations. No visitations will be allowed after spring break.

E. Excessive Absences

In the interest of keeping absences to a minimum, parents/guardians will be informed of excessive absence problems as they arise. In cases resulting from absences due to serious illness, parents/guardians are expected to assume the responsibility of reporting such situations to the principal.

Any student who has an excessive absence problem without a valid reason will be placed on disciplinary probation. A student who has, in the judgment of the school administration, an excessive absence problem may be dismissed from SDSCHS as soon as the problem becomes apparent.

F. Absences on days of Mid-Year and Final Examinations

No student will be excused from taking a mid-year or final examination on the day and time scheduled without a legitimate reason and communication between parents/guardians and the principal. In certain circumstances, a note from a doctor attesting explicitly to the student's inability to attend school may be required.

Appearance

In an effort to foster a sense of pride in themselves and their school, the SDSCHS student will adhere to the following standards of grooming and dress.

The following dress code is in effect upon arrival at school, throughout the day and when leaving in the afternoon. The principal has the right to amend the dress code at anytime.

Dress Code

In the spirit of promoting excellence in all aspects of life, the school wishes to maintain and enhance a norm of personal appearance which reflects appropriate care, neatness and a sense of self-worth. It is the school's goal to set a standard of dress and grooming that inspires and encourages class unity, school identity, and pride. With the support of the entire St. Dominic Savio Catholic High School community, these guidelines will help engender a positive climate for mature behavior and strong academic performance. Any student unable to abide by the dress code due to injury, illness or otherwise, needs the permission of the principal.

Ladies: Ladies will wear the SDSCHS uniform plaid skirt or navy blue pant. The skirt must be neatly hemmed and worn at a modest length (no more than two inches above the knee). Ladies must wear the approved white SDSCHS uniform blouse with crest or polo shirt with crest. Footwear is the navy and white saddle oxford SDSCHS uniform shoe with navy blue socks or crew socks. Shoes must be worn in the manner intended (i.e., no stepping on the heel and free of markings). Ladies will be expected to wear the SDSCHS uniform plaid skirt, SDSCHS uniform white blouse with crest and

the SDSCHS uniform navy blazer with school crest on special occasions, e.g., Mass days.

- Hair must be kept in a neat style. No unusual hair coloring is permitted.
- The school does not accept responsibility for lost or misplaced valuables.
- No piercings other than ears with a maximum of two earrings in each ear. Tattoos must be covered during school, while attending a school function, or when representing the school at any extracurricular event.
- Students may not wear hats in the building during the school day.

Gentlemen: Gentlemen will wear navy blue SDSCHS uniform slacks with a black SDSCHS uniform belt, white tailored SDSCHS uniform dress shirt with crest or polo shirt with crest, black dress SDSCHS uniform shoes and black dress socks. Shoes must be worn in the manner intended (i.e., no stepping on heel and free of markings). On special occasions (i.e., Mass) gentlemen will wear gray SDSCHS uniform slacks with a black SDSCHS uniform belt, white tailored SDSCHS uniform dress shirt with school crest, black dress SDSCHS uniform shoes, black dress socks, and a regulation SDSCHS uniform tie. All shirt buttons must be buttoned and sleeves may not be rolled. The SDSCHS uniform navy blazer with school crest is also required on special occasions.

- Hair must be neat, clean and well groomed. Hair must be off one's face and severe, bizarre and extreme styles and colors are not acceptable. Hair may extend to the top of the shirt collar. Excessive side burns are not acceptable. Ponytails of any sort are not permitted.
- Facial hair is not permitted. Gentlemen should arrive clean shaven.
- The school does not accept responsibility for lost or misplaced valuables.
- Visible piercing of any part of the body is not permitted. Tattoos must be covered during school, while attending a school function, or when representing the school at any extracurricular event.
- Students may not wear hats in the school building.

OTHER POLICIES

AIDS Policy

No student will be excluded from attending SDSCHS until it is determined that this person can no longer function well because of AIDS or an AIDS-related illness.

Bus Information

SDSCHS students riding the bus are expected to show common courtesy to one another and the driver. Bus riders, while waiting for the bus on or off campus and while riding it, are subject to school regulations and discipline. The bus driver is in charge of his/her bus and is instructed to report any misconduct on the bus to the principal. Any student who causes property damage to the bus will be held liable for the cost of repair and will be subject to disciplinary action.

Any serious disciplinary violations may result in suspension or the loss of bus privileges. No refunds will be made in these cases.

Campus

Students may not leave the campus at any time during the school day without prior permission. Students should understand that the school day extends from the time they first arrive at SDSCHS in the morning until they leave at the end of their day.

Students' actions before and after school on public transportation and in the local business area should reflect good manners and respect for others. Complaints will become a disciplinary matter involving parents, if necessary.

Cancellation of School

Our school will follow the inclement weather school closing or inclement bad weather early release decisions of Round Rock Independent School District. To learn the latest school closing information, tune to a local television or radio station or visit St. Dominic Savio Catholic High School's web page www.saviochs.org.

Care of Property

Each student can reflect the pride he/she has in our school by taking proper care of the building, its furnishings, and grounds. Students are expected to pick up stray papers in corridors, classrooms, and grounds and to dispose of them in the receptacles provided for this purpose. Students who accidentally break something are held liable for the cost of repairs. Any student who sees some school area in need of repair is encouraged to report this fact to the administration so that prompt repairs can be made.

Cars and Motorcycles

Any student driving a car or motorcycle to the school must register it (as well as register all other vehicles in which he/she may on occasion need to drive) with the main office. The student's driver's license, proof of insurance and proof of registration is required to drive to school. Students may never park in spaces allotted to faculty/staff, in the fire lanes, or on unpaved ground. Improper or reckless use of vehicles on the school property or in the vicinity of the school may cause the driver to forfeit the privilege of driving to school. Once having arrived on school property, students are to leave their cars at once. Students may not return to their vehicles during the school day without permission from an administrator. Violation of any of these rules may result in the restricted use of the car on school property. SDSCHS is not responsible for damage to any motor vehicle on school property. **Note: No student may drive to school and park off property.**

Cell Phones

Students are not permitted to be in possession of cell phones during the course of the academic day. All cell phones are to be kept either in the student's car or locker. Students are only permitted to use cell phones before 8:33 a.m. and after 3:44 p.m. Any student who violates this policy will be appropriately disciplined which may include suspension.

Change of Address

Any change of address, telephone number, cell phone number or email address must be reported to the school office as soon as the change is effected.

Cheating

Cheating, because it is a very serious breach of academic discipline and personal integrity, will not be tolerated. Assignments and tests are invalid if cheating has occurred, and **no credit will be given for them**. Students who are caught cheating will be appropriately disciplined and may be suspended or dismissed from SDSCHS.

Cheating is defined as (1) misrepresenting as one's own effort academic work which has been done by another (i.e., plagiarism), whether such misrepresentation has been accomplished with or without the permission of the individual, (2) providing or utilizing prohibited assistance whether in the nature of a person or resource (i.e. computer disks) in the performance of assignments and examinations, (3) copying of another's work or the giving or receiving of information or answers by means of communication during an examination (or after). (4) utilization of the services of a commercial term paper company. (5) the unauthorized or fraudulent acquisition and/or use of another's academic property (i.e., copying computer programs) and (6) the use of cell phones or any electronic device to misrepresent a student's work.

Controlled Substances

The abuse of controlled substances is both a medical and a disciplinary problem for students. It hinders the self-growth of each individual as well as damages the learning atmosphere of the school. The school community is concerned with providing help for the individual while at the same time providing for the safety and well-being of the school community at large. Therefore:

(a) the possession or use of controlled substances of any type or the possession of drug paraphernalia on school property or at any school-related activity will be considered a serious breach of school discipline and may result in suspension or expulsion. In addition, a drug/alcohol dependency testing may, in certain cases, be required before re-admittance to classes is allowed.

(b) students involved with controlled substances of any type or the possession of drug paraphernalia off school grounds or at a non-school function may be subject to disciplinary action.

(c) students who are under the influence of drugs and/or alcohol will be subject to disciplinary action

(d) the distribution of controlled substances of any type will normally result in expulsion.

Custody Rights/Issues

In the case of parents/guardians that are divorced or separated, the school will interact with the parent(s) who has/have legal custody of the student regarding matters of absence, lateness, truancy, early dismissal, disciplinary issues, school records, etc. In the absence of a court order to the contrary, the school will provide the non-custodial parent, upon request, access to the academic records and to other school-related information regarding the student. If there is a court order specifying that there is to be no information given, it is the responsibility of the custodial parent to provide SDSCHS with an official copy of the court order.

Cutting Classes

Class attendance is mandatory. Students who "cut" a class or any part of it will be subject to disciplinary action. The student's parent(s)/guardian(s) will be notified, and he/she may also be subject to suspension or dismissal.

Dances

Student dances, proms and semi-formals are open to SDSCHS students and their dates. No one else will be admitted. Every student who attends must present proper school I.D. for admittance. The school dress code is in effect unless otherwise announced. School regulations regarding smoking and possession, use and/or distribution of drugs and alcoholic beverages are in effect. Any student who must leave a dance early must see a chaperone for permission. After the student's parent(s)/guardian(s) have been contacted, the decision will be made whether the student will be allowed to leave the dance. There will be no refunds of the admission price.

Dismissal from Class

A student dismissed from class must report to the main office whether he/she is explicitly told to do so or not. Students will remain in the office until told to leave. Repeated dismissals from class may result in suspension or dismissal from SDSCHS.

Early Dismissal

For serious reasons, a student may be dismissed early from school by bringing an explanatory note requesting such permission from his/her parent/guardian to the main office **before the first period**. Doctor's, dentist's appointments, and driver's license examinations should not be scheduled during school time.

Eligibility

See "Eligibility" on page 13, Interscholastic Athletic Program.

Fighting

Being involved in a fight is considered a serious offense and a breach of the school's goal of developing Christian character. Any student involved in a fight on school grounds or at any school event, on or off campus, will be a candidate for suspension, probation or expulsion.

Fire Drills

Fire drills are conducted in absolute silence, during both the exiting and reentering of the building. Particular instructions are found in all classrooms. Any student who fails to comply with the rules and regulations of a fire drill will be a candidate for suspension.

Gambling

Gambling is not permitted on school property. Any student who involves themselves in any type of organized gambling will be subject to disciplinary action and may be suspended or dismissed.

Gangs

Membership in a gang, defined as an association of three or more persons, one of the primary purposes of which is the commission of crime, is prohibited at SDSCHS.

Guidance Appointments

Students who have appointments are expected to (1) inform their classroom teacher and (2) make-up all missed schoolwork.

Hazing

Any conduct or method of initiation into any student organization or athletic team which willfully or recklessly endangers the physical or mental health of another student is considered "hazing" and is strictly forbidden at SDSCHS. Students involved in hazing will be a candidate for suspension, probation, or dismissal.

I.D. Cards

Students are expected to carry their I.D. cards at all times and must surrender their cards to teachers requesting them. Any student not possessing their I.D. card will be issued a detention.

Illness

Students who are ill should report to the school nurse, and upon returning to class from the nurse's office, should have an admittance slip. The school will contact parent(s)/guardian(s) of those students who are too ill to return to class. In such cases, parent(s)/guardian(s) must pick up their son or daughter immediately.

Immunization Policy

Every student enrolled in SDSCHS shall be immunized against vaccine preventable diseases caused by infectious agents in accordance with the immunization schedule adopted by the Texas Department of State Health (commonly known as the "Minimum State Vaccine Requirements for Texas School Entrance/Attendance"). Each year, every student must present evidence of the required immunizations from a physician or health care provider authorized to administer immunizations to the school before the first day of

school. The immunizations must be current. A student who fails to present the required evidence shall not be accepted for enrollment.

There are no exceptions to the foregoing requirement unless the student presents a written statement signed by the student's physician (M.D. or D.O.) who is authorized to practice in the State of Texas, stating that:

1. The physician has examined the student (a physician's exam and renewal of exemption are required upon entrance to elementary, middle school, and high school);
2. The physician has determined that the student has either:
 - a. An allergy to the vaccination(s) identified in the statement and will suffer the severe allergic reaction(s) described in the statement;
 - b. An immunodeficiency described in the statement and will suffer a serious health risk(s), which is also described in the statement, if the student receives the vaccination(s) specifically identified in the statement, or
 - c. A neurological disorder described in the statement and will suffer a serious health risk(s), which is also described in the statement, if the student receives the vaccination(s) specifically identified in the statement; and
3. It is the physician's judgment that the student will pose no serious health risk to the rest of the school community if admitted to the school without receiving the identified vaccination(s).

Exceptions under this policy apply only to the vaccine(s) specifically identified in the physician's statement as causing a severe allergic reaction or a serious health risk to the student.

Immunizations are not in conflict with the Catholic faith. Conscientious objections or waivers, which may be permissible for enrollment in public schools, do not qualify as an exception to this policy (Atty. Gen. Op. GA-0420).

Internet

Students are prohibited from posting anything on the Internet involving SDSCHS without the permission of the administration. Students may not post pictures nor identify themselves as SDSCHS students on any website (i.e., MySpace.com, Facebook.com). Students who violate this policy will be subject to disciplinary action which may include suspension or dismissal.

Language

The use of vulgar or obscene language is contrary to the Christian philosophy of our SDSCHS community. Students are expected to be Christian like in all their interactions including their speech. Failure to exercise good judgment and restraint in the use of inappropriate language will result in detention. Any vulgar or obscene language at a faculty/staff member may result in the student being suspended or dismissed.

Lockers

Hall and gym lockers are school property on loan to students. Under no circumstances should a student give his/her locker combination to another student. The school is co-tenant of the lockers and reserves the right to search them at any time.

Lost and Found

The school cannot be responsible for personal property which is brought to school. Students *are not allowed* to use iPods, MP3 players or headsets during the course of the school day. If they do, they will be confiscated and not returned until a parent/guardian comes to school to see the principal. These and other valuable items such as expensive clothing, leather jackets, watches, jewelry, electronic devices, etc. should be left at home.

Books, clothing or other items of personal property should be kept in lockers. Any materials found should be turned into the main office. Students should write their names in all books.

The school will not be responsible or liable for books or personal property if they are lost or stolen on or off school property.

Lunch Periods

Manners and cleanliness are the cornerstones to a pleasant eating environment. Behavior during lunch periods is expected to be Christian like.

Married Students

Catholic school programs and staff are not able to provide the resources to accommodate the lifestyle of a married student. Therefore, students who are married may not, at the discretion of school authorities, be allowed to attend the school. School authorities, as in any other case, will act with concern and responsibility to assist such students in identifying programs to address their spiritual, emotional and educational needs.

Monarch Notes, Cliff Notes, Etc.

Original thought is a cornerstone of a well-educated student. In light of this, such aids are not allowed on school property and will be confiscated by any teacher who sees them.

Parental Appointments

Parent(s)/Guardian(s) who wish to see a particular member of the faculty or administration are asked to phone or email for an appointment.

Photograph Permission

Parent(s)/Guardian(s) authorize the use of student photographs in school publications including the web site and electronic newsletter, or in local media reporting school-sponsored activities and the inclusion in school publications of student/parent/guardian's addresses and phone numbers, as listed in the school database.

Physical Education

All students scheduled for physical education must participate and be in dress code. If any limitation is to be placed on a student's participation, a written statement signed by the family doctor that clearly sets forth the limitation must be presented to the school nurse.

Sexual Harassment

SDSCHS is committed to providing an educational environment that is free of sexual harassment. Sexual harassment is completely unacceptable and will not be tolerated in any form.

Smoking

SDSCHS strongly discourages smoking. Therefore, the use or possession of any tobacco product is prohibited on school buses, on school grounds, in the school building, or in the vicinity of the school. This prohibition also applies to school sponsored events. Students who violate this policy will be appropriately disciplined and may be a candidate for suspension and probation.

Spectator Sportsmanship

Spectators should show courtesy and control in speech and action, especially toward game officials, cheerleaders, and members of opposing teams. St. Dominic Savio Catholic High School subscribes to and enforces the following guidelines. Any student whose behavior is deemed inappropriate will be subject to disciplinary action.

1. Do not boo.
2. Accept the decisions of officials in good grace.
3. Never attempt to "rattle" opponents.
4. Never utter abusive or irritating remarks from the sidelines.
5. Do not endanger the safety or comfort of others, for example, by throwing objects.
6. All horns, whistles, confetti, noisemakers, and trouble-provoking signs and banners are prohibited. Body and/or face painting is likewise prohibited.
7. Do not go on the playing field, floor, or into roped off areas during the entire game or at its conclusion.
8. Carry student identification at all times and present it personally when requesting student privileges.

Students Who are Becoming Parents

In keeping with the Catholic philosophy regarding respect for human life, SDSCHS is a pro-life institution. Students who become pregnant, and students who are fathers during their time of study at SDSCHS, will be treated with dignity, compassion and concern. In consultation with parents/guardians and the student, the principal will decide the appropriate manner for continuing or not continuing the education of the student at SDSCHS. Students who do remain in school must be enrolled in a school-approved counseling program. Evidence of a student's compliance with this requirement must be presented to

school officials. The student must also present the attending physician's indication of limitation(s) on the student's activities. The privacy of student and family will be respected at all times.

Study Halls

Students assigned to study halls in a regularly assigned classroom are supervised by a faculty proctor. Study halls are silent study periods and should be used for independent study, research, or work on class and homework assignments. All aspects of the dress and disciplinary code are in effect. Study halls also provide guidance counselors the opportunity to meet with students on their free time rather than during regularly assigned classes.

Tardiness

A little late is too late. Students who arrive after 8:33 **must** report to the main office. Students who arrive late to school need to present an explanatory note from a parent/guardian. Students who arrive late to school unexcused will be issued a detention; chronic tardiness will result in further disciplinary action. The principal will determine whether a lateness is excused or unexcused.

Teacher Lateness

If a teacher is not present at the beginning of a class, the class should either sit quietly, or if the classroom is locked, remain quietly in the hall while **ONE** of the students goes to the main office to inquire. The class should wait until the teacher or an administrator arrives.

Truancy

The school cannot assume responsibility for students who do not attend class and will deal severely with any student involved in truancy. Students who are truant will not be allowed to make up missing assignments and/or tests and quizzes. **Any "skip day" with or without parent/guardian permission is considered truancy.**

Visitors

Upon entering the building all visitors **must** report first to the main office.

Weapons

Any student who brings a dangerous weapon or weapon-like items (gun, knife, brass knuckles, etc.) onto school property (including buses) will be immediately suspended from school and may be subject to dismissal.

DISCIPLINE SANCTIONS

Detention

In most instances, students who have not adhered to school regulations described above will be detained after school. Students will be given a twenty-four hour notice of detention in order to inform their parent(s)/guardian(s), coaches, work, etc. It is therefore the student's responsibility to arrange for transportation home on a day when he/she is detained. Detention takes priority over all extracurricular activities. Students assigned detention must report on time. Detention time is spent in absolute silence.

Any student who does not comply with the rules of detention or absents themselves from detention without permission will find themselves liable to suspension. A student whose behavior has warranted him/her being assigned detention more than five hours in a semester will be liable to suspension.

Suspension

Suspension is understood as a temporary separation of a student from the school for such offenses as laziness or indifference toward studies, indifferent attitude in or out of class, repeated dismissals from class, gambling, theft, fighting, possession or inappropriate use of cell phones, smoking, cheating, truancy, possession of controlled substances in school or at a school-related function, possession of a dangerous weapon, failure to report for detention, forging notes, tampering with the fire alarms, leaving school without permission, vandalism, interference with school-sent parental mail, cutting class, and antagonistic behaviors toward fellow students, faculty or staff. Any student who is suspended is liable to be placed on disciplinary probation.

Suspension will be assigned for a varying number of days and will include the following: immediate parent/guardian contact with a member of the administration, separation from school, and a parent/guardian conference at the end of the suspension before re-admittance to class. Upon his/her return to class, a suspended student may be placed on disciplinary probation. A student on probation must understand that the violation of school policies/guidelines will be considered as extremely serious.

Probation

A student may be placed on probation as a result of a suspension or for a lack of cooperation with school authorities as evidenced by repeated infractions of general school guidelines. Any student who fails a semester course or a full year course for the semester or the year is automatically placed on academic probation.

The status of probation signifies that the continued presence of the student at SDSCHS is in serious doubt. The student must realize this and see to it that, during their remaining years at SDSCHS, their conduct and attitudes are such that they do not place him/her in further jeopardy. Students placed on disciplinary probation will remain on probation for the remainder of their career at SDSCHS. Any serious misconduct by a student on probation may result in the recommendation to the parents/guardians that he/she be transferred to another school.

Dismissal

Dismissal is the most serious disciplinary action that can be taken by the school. Chronic indifference toward studies, repeated suspensions or other serious infractions of the school rules (e.g. distribution of controlled substances, theft, sale of stolen property, fighting, tampering with fire alarms, vandalism, possession of a weapon) may result in the dismissal of a student from SDSCHS.

A student will be subject to dismissal from SDSCHS for any conduct, **in or out of school**, which is of such a nature as to jeopardize the good name of the school, or which is detrimental to the common good, or which is harmful or offensive to any member of the school community.

ST. DOMINIC SAVIO CATHOLIC HIGH SCHOOL INTERNET USE POLICY

SDSCHS provides Internet access to promote educational excellence by facilitating resource sharing, innovation and communication. With this access, comes the availability of material that may not be considered to be of educational value. Access to such material is actively discouraged, but on a global network it is impossible to control all materials. It is the responsibility of each user to access only materials consistent with the educational goals of the school.

TERMS AND CONDITIONS

1. **Acceptable Use.** Use of the Internet must be in support of education and research, and consistent with the educational objectives of SDSCHS. Transmission of material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to: copyright material, threatening or obscene material or material protected by trade secret. Use for commercial activities, product advertisement or political lobbying is also prohibited.
2. **Privileges.** USE OF THE INTERNET IS A PRIVILEGE, NOT A RIGHT, AND INAPPROPRIATE USE WILL RESULT IN A CANCELLATION OF THOSE PRIVILEGES. The system administrator may deny access privileges at any time as required. The administration, faculty and staff of SDSCHS may request the system administrator to deny or suspend specific user access.

3. **Etiquette.** All users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to the following:
 - a. Be polite. Do not become abusive in your messages to others.
 - b. Use appropriate language. Swearing, use of vulgarity or any other foul language is strictly forbidden.
 - c. Do not reveal your personal information (home address, phone number, credit card or checking account numbers) or that of others.
 - d. Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities. Students who, through the use of the school's computers, or through the use of personal e-mail accounts or web pages, violate SDSCHS's school policies, will be subject to disciplinary action which may include suspension or dismissal from SDSCHS.
 - e. Do not use the network in such a way that you would disrupt the use of the network by other users.
 - f. All communications and information accessible via the network should be assumed to be the property of SDSCHS and to be copyrighted material.
4. **Rights of Access and Review.** All material that is electronically stored on the school's computers is the property of SDSCHS. The school retains the right to access, review, edit and delete all user files and any material stored on any system provided by the school. This right of access and review includes e-mail.
5. **Limits of Liability.** SDSCHS makes no warranties of any kind, whether expressed or implied, for the service it is providing. The school will not be responsible for any damages, such as loss of data resulting from delays, nondeliveries, misdeliveries, or service interruptions caused by negligence, errors or omissions. Use of any information obtained via on-line services is at the user's risk. SDSCHS specifically denies any responsibility for the accuracy or quality of information obtained through these services.
6. **Security.** Security on any computer system is a high priority, especially when the system involves many users. Any security problems with the school's computer systems or on-line services must be reported to the system administrator. Attempts to log-in as a system administrator will

result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems will be subject to disciplinary action which may include suspension, probation and/or dismissal from SDSCHS.

7. **Vandalism.** Vandalism is defined as any malicious attempt to harm or destroy equipment or the data of another user or other networks that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses, attempts at gaining unauthorized access, or changing on-line materials without permission. Any acts of vandalism will be subject to disciplinary action which may include suspension, probation and/or dismissal from SDSCHS.
8. **Wasteful Use of Educational Resources.** Using SDSCHS's computers for such uses as game playing or participating in recreational Internet chat rooms, social networking sites and instant messaging is wasteful use of a valuable resource during times when others might want to use those computers for educational purposes.
9. **Damages.** The user specifically agrees to reimburse SDSCHS and the system administrators for any losses, costs or damages, including reasonable attorney's fees, incurred by SDSCHS and the system administrators relating to or arising out of any breach of this Internet Use Policy by the user.

Students should only be given access to networked computers while a teacher or staff member is present to supervise their activity. No student should be allowed to use networked computers in the absence of a supervising teacher or staff member.

10. **Web Page.** Students and parent(s)/guardian(s) may access SDSCHS's web page through the address www.saviochs.org. The website provides information to students and parents relevant to the life of SDSCHS. Examples include, but are not limited to, school curriculum, college placement, athletics, homework pages, as well as a copy of the monthly *Newsletters*. Although the site is updated continuously, individuals should refer to the student handbook regarding policies in place for the current school year.

All subject matter posted on the web page site of SDSCHS must be appropriate and of interest to the school community. The publication of personal student, faculty or staff home pages or home pages for other individuals or other organizations not affiliated with SDSCHS is strictly prohibited. This includes the publication of any information of a personal nature, such as student's names, home addresses, home telephone

numbers, and personal email addresses. The school administration, in consultation with the director of technology, will make final determination as to the content that is published on the web page site of SDSCHS.