



## SPA Meeting Minutes May 9, 2017

<b>Terri Allman</b>	<b>Ms. Cristina Almanza</b>	Gina Barone	Ms. Alpa Brannam	Roberta Buchanan
<b>Michelle Callas</b>	<b>Mr. Morgan Daniels</b>	<b>Megan DiTeresa</b>	<b>Marguerite Hudson</b>	<b>Kimberly Juarez</b>
<b>Gloria Lenis</b>	<b>Lara Morgan</b>	<b>Cindy Perez</b>	Jayne Saucedo	<b>Lisa Salas</b>
<b>Dr. Joan Wagner</b>	<b>Julie Zimmerman</b>	<b>Jennifer Leasure</b>	<b>Crystal Dietrich</b>	Andrea Ponzo
Danellie Young	<b>Sandra Jones</b>	Shanna Walsh	<b>Ellen Miri</b>	Rania Buzad
<b>Lori Mazzurana</b>	<b>Sarah Antenora</b>	<b>Marcela Wilhite</b>		

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**Opening Prayer:** Jennifer Leasure

**Approval of the Minutes:** April 11, 2017

Jenn Leasure motioned to approve minutes, Terri Allman seconded the motion. The motion passed. As per the by-laws, Jennifer will forward the approved meeting minutes to Liz Hallberg to post on Savio website.

**Principal's Update:** Mr. Morgan Daniels

In final process of scheduling classes for students.

In 2<sup>nd</sup> week of AP exams and going well.

1<sup>st</sup> Savio Feast day went well and now have a relic of St Dominic on campus. Plan to begin a yearly procession of the relic to the chapel at the beginning of the year.

Final exam schedule will go out next week.

This week is International Week with Food Fest at lunch & salsa lessons after school on Friday.

Spring Musical next week.

Parents encouraged to take the survey regarding social media.

Congratulated our sports teams that have done well this year with several State Championships. We should have the most points Savio has ever had so far for the Henderson Cup.

**President's Update:** Dr. Joan Wagner

Recognized the busy month of May with several activities.

Website Redo still in progress and should be complete in 2 months.

Updated us on the Holy Family project which will add administrative offices and outdoor pavilion which may provide space for Savio to share as well.

**Communications:** Ms. Cristina Almanza

Reviewed the events for Alumni Mass and Lunch on May 24<sup>th</sup> and Happy Hour for Class of 2012 that evening. Info will be going out to present seniors.

Discussed the Leave your Legacy campaign where you can purchase a brick. Passed out fliers.

**Development:** Ms. Alpa Brannam

Thankyou to all Class Reps for a great job with the Class Baskets.

**SPA Chair:** Megan DiTeresa

SPA donation to Grad Night: 2-\$50 gift cards will be given.

Reminder to take EIM Certification or Refresher

Need to have Transition of Roles done by end of May

Spring Musical Showcase, with lunch on Thursday.

Need volunteers to help with International Lunch on Friday, please sign up on Sign up Genius.  
Need help with Graduation Mass on June 2<sup>nd</sup>. Sarah reviewed Sign up Genius info.  
Textbook Buyback & Uniform Exchange will be in the gym On June 1<sup>st</sup>. Info will be going out in the Eagle Weekly. Also considered changing the name to Uniform Resale.

**Treasurer:** Cindy Perez

Reviewed 2017-18 Budget. Discussed increasing 9<sup>th</sup> and 10<sup>th</sup> grade class breakfast amount to \$350 each and reduce the Parent only social to \$150.

Discussed creating a Vendor list for new class reps/ suggested on a google doc.

Recommended informing Mr Ochoa about the budget for Class Retreats. Mr. Daniels will let him know.

Jenn Leasure motioned to approve budget, Cindy Perez seconded the motion. Budget was approved.

Reminded everyone to copy Cindy Perez [cindyperez99@yahoo.com](mailto:cindyperez99@yahoo.com) for all SPA expenses.

Deadline for final expense requests is May 26<sup>th</sup>. Need to close out expenses by end of June.

Mr Daniels suggested buying 3 benches for outside the gym area with remaining money in 2016-17 budget.

Terri Allman motioned to approve, Cindy Perez seconded the motion. Approved donating 3 benches with extra money.

**Historian:** Gina Barone

**Committee Updates & Upcoming Events**

Supply Coordinator – Crystal Dietrich: Officially changed the name of the position.

Reviewed her duties. Plan to buy supplies for the remainder of the events this year and will have it stocked for the beginning of the school year. Keys to unlock cabinets are stored in the office. Must check in and check out the key.

Social Committee -- Rania Buzad & Lori Mazzurana: Reviewed duties.

Spirituality Committee – Marcela Wilhite: Reviewed duties.

Teacher Appreciation – Ellen Miri – Final Teacher Appreciation Lunch 6/2. Will celebrate summer birthdays.  
Need volunteers. Plan to give gift cards to teachers as end of the year gift.

Volunteer Committee – Sarah Antenora: Discussion of SignUp Genius and will add texting option for reminders.  
Annual Renewal for SignUp Genius, Megan will verify process through Mrs. Heaney.

Class Reps – reviewed class baskets for Soiree. Jenn suggested getting the amount raised for each basket to post for families. Suggested checking with Alpa.

Freshman –Andrea Ponzio & Danellie Young

Sophomore – Sandra Jones & Shanna Walsh

Junior – Lara Morgan

Senior – Jayne Saucedo

**Items for Discussion**

Kimberly will file Bylaws.

**Next Meeting:** Will be end of July for a “Working Meeting”. Megan will email the group to schedule.

**Closing Prayer:** Julie Zimmerman