



BOOSTER CLUB

Organizational Bylaws

ST. DOMINIC SAVIO
CATHOLIC HIGH SCHOOL

ST DOMINIC SAVIO ATHLETIC BOOSTER CLUB BYLAWS	2
<i>Article I – Name</i>	2
<i>Article II – Purpose</i>	2
<i>Article III – Authority to Exist</i>	2
<i>Article IV – Membership</i>	2
<i>Article V – Executive Board</i>	2
<i>Article VI – Duties of Officers</i>	2
<i>Article VII - Duties and Code of Conduct of the Executive Board</i>	3
<i>Article VIII - Committees</i>	3
<i>Article IX – Meetings</i>	3
<i>Article X – Nominations and Elections</i>	3
<i>Article XI – Removals and Vacancies</i>	4
<i>Article XII – Amendments</i>	4

ST DOMINIC SAVIO ATHLETIC BOOSTER CLUB BYLAWS

Article I – Name

The name of this organization shall be “St Dominic Savio Athletic Booster Club” hereafter referred to as the Booster Club.

Article II – Purpose

The purpose of the Booster Club is to

1. Ensure that all Savio students have the opportunity to participate in athletics without assessing a per sport fee.
2. Encourage servant leadership through parent participation in support of Athletics
3. Support and coordinate Fund Raising Efforts for Athletics
4. Develop and review long range plans for supporting Athletics Master Plan
5. Review accomplishment of the Booster Club Annually

Article III – Authority to Exist

The Booster Club shall exist through the authority of Diocesan Policy #116, which states: “All organizations, programs and clubs, operating within a local school must operate within the policies of the local school. They must first be approved by the Principal and are under the auspices of the Principal. Any fund raising and dispersion of funds are under the authority of the Principal. Examples of such organizations, programs and clubs are parent organizations, athletic programs, booster clubs, band, photography, and drama.”

Article IV – Membership

General membership is open to all parents and legal guardians of St. Dominic Savio students and other interested community members. There is a voluntary annual membership fee and sponsorship donations and volunteer hours are highly encouraged. All parties serving on executive or leadership committees must be Diocesan EIM compliant as well as Team representatives and volunteers. New memberships will be offered at the beginning of every school year. Membership Terms are (Aug 1 - July 31) of the current school year.

- General Member - Any “paid” member that is not on the executive board.
- Membership may become “inactive” upon voluntary/involuntary dismissal of student enrolled in current school year. DUES ARE NOT REFUNDABLE.
- Coaches, Asst Coaches and Savio Employees are honorary members, these are NON-VOTING memberships.
- Annual Membership Dues and levels are determined by the Executive Board each year in June.

Article V – Executive Board

Section 1 - The Executive Board shall consist of the President, Vice President(up to 3), Secretary and Treasurer, as well as the school President, school Principal, Development Director and Communications Director.

Section 2 - These officers shall be elected at the Spring general meeting of the prior school year.

Section 3 - All elected officials shall be the voting members of the board.

Section 4 - You must be a member in good standing to vote for the Executive Board.

Section 5 - At St. Dominic Savio CHS, fundraising activities and sponsorship solicitations shall be approved by the Development Director who reports directly to the President.

Article VI – Duties of Officers

Section 1 – The President shall

1. Preside over all general meetings and executive board meetings of the booster Club
2. Perform such duties as are incumbent on this office
3. Be an ex officio member of all committees except the Nomination Committee

Section 2 – The Vice President shall

1. In the absence of the President perform all duties of the President
2. Perform any necessary duties delegated by the President
3. Function as Parliamentarian
4. Assume the role of President in the event the President resigns

4/15/15

5. Up to 3 VP's can be elected with specific roles and responsibilities to be determined by the needs of the organization annually.

Section 3 – The Secretary shall

1. Record the minutes at all general and executive board meetings of the Booster Club
2. Provide a summation of meetings for public postings within 72 hours
3. Be responsible for the correspondence of the Booster Club
4. Perform other duties as may be requested by the executive board

Section 4 – The Treasurer shall

1. Prepare an annual budget of expenses to submit to the Booster Club
2. Work directly with the business office to keep accurate records of club operations
3. Retain appropriate financial forms and procedures as needed for reimbursement requests
4. Prepare financial reports for the Booster Executive Board

Article VII - Duties and Code of Conduct of the Executive Board

The Executive Board shall

1. Transact necessary business in the intervals between meetings of the HSA
2. Appoint and oversee work of the standing committees
3. Create and oversee work of special committees
4. Strive to model Catholic servant leadership

Article VIII - Committees

Section 1 – Special Committees shall be appointed from time to time as deemed appropriate by the Executive Board to promote objectives of the Booster Club.

Section 3 – Committee chairperson(s) shall be appointed among volunteers by vote of the Executive Board.

Section 4 - Chairpersons of each standing committee shall present written and oral reports to the Executive Board at the monthly Executive Board Meeting.

Article IX – Meetings

Section 1 - General Meetings – All Booster Club Members shall be invited to attend General Meetings of the Booster Club which shall occur at least twice during the school year, usually one in the fall and one in the spring. The agenda shall be posted in an electronic parent communication within a week of said meeting.

Section 2 - Executive Board Meetings - The Executive Board shall meet at least monthly during the academic year except under extraordinary circumstances. The agenda for all regularly scheduled Executive Board meetings shall be made available to the Executive Board and Standing Committee Chairpersons 48 hours before said meeting. The President of the Booster Club shall set the date and hour of all said meetings. The President and the Principal may agree to cancel a meeting under extraordinary circumstances.

Section 3 - All Meetings of the Booster Club shall be governed by a simplified Robert's Rules of Order.

Section 4 - Quorum - The presence, in person, of a majority of the elected Executive Board Members present shall constitute a quorum for the transaction of business at any Executive Board Meeting. In the event of a tie vote the Principal shall vote to break the tie.

Article X – Nominations and Elections

Section 1 – A Nominating Committee shall be appointed by the Executive Board at least 60 days prior to the election. Nominations for Executive Board positions will be accepted until 3 days before the election.

Section 2 – The Executive Board officers shall be elected at the Spring General Meeting of each year by ballot.

Section 3 – The ballots shall be tabulated by a school administrator.

Section 4 - The officers shall be installed at the next meeting of the Executive Board to begin their duties for the following school year.

Section 5 – Officers shall serve for a term of one year. No officer shall be eligible for same office for more than two consecutive years.

Section 6 – Voting rights - Each general membership is allowed (1) vote. Must be a member in good standing. Honorary members do not have voting rights (ie coaches, faculty etc)

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Article XI – Removals and Vacancies

The Principal retains, at his/her discretion and with consultation of other Executive Board member, the right to dismiss from duties any person in Booster Club Leadership Position neglecting their duties or determined to be conducting themselves inappropriately. If a vacancy occurs on the Executive Board, the Principal shall appoint a person to fill the position for the remainder of the term with the approval of the Executive Board.

Article XII – Amendments

Section 1 – These By-laws may be amended at any Executive Board meeting of the Booster Club provided advanced notice of the proposed amendment shall have been previously given.

Section 2 – All newly elected Executive Board members shall review current bylaws at the end of each school year and make revision recommendations if necessary

These bylaws have been rewritten and adopted by a vote of the St Dominic Savio Catholic High School Athletic Booster Club.

Mary Jo Kilburn
President, St Dominic Savio Athletic Booster Club

Dr. Joan Wagner
President, St. Dominic Savio Catholic High School

Mr. Morgan Daniels
President, St. Dominic Savio Catholic High School

attest:

Kim Johnson
Secretary, St Dominic Savio Athletic Booster Club